# **GET**LINKED

### INFORMATION KIT FOR YOUNG PEOPLE



### COMPILED BY OELLEN

# ABOUT OELLEN



The Get Linked resource is an initiative of the Outer Eastern Local Learning and Employment Network (OELLEN).

OELLEN is one of 31 LLENs across Victoria.

The Outer Eastern LLEN is funded by the Victorian Government to help improve education and employment outcomes for young people in Knox, Maroondah and the Yarra Ranges.

LLENs broker partnerships between schools, industry, private providers and community in order to build their capacity and raise aspirations in the region. OELLEN works with more than 200 employers, 45 secondary schools, TAFES, councils and local government in Melbourne's outer east.

Get Linked brings together information on a wide range of providers, community organisations and resources for young people, providing a crucial connection point in the OELLEN region.

For any inquiries, or to discuss having your organisation included in future Get Linked editions, please contact OELLEN on (03) 8578 6844.



# YOUTH SERVICES

### **Connect Us**

Youth Service Directory Supporting young people in Knox, Maroondah and Yarra Ranges. <u>https://connectus.serviceseeker.com.au/</u>

### **School Focused Youth Services**

School Focused Youth Services (SFYS), provide support to vulnerable and at-risk young people who are attending school to remain (or become) positively engaged in their education.

Knox P: 9298 8000| E: youth@knox.vic.gov.au

Maroondah P: 9294 5704 | E: youth@maroondah.vic.gov.au

Yarra Ranges P: 1300 368 333 | E: youth@yarraranges.vic.gov.au

### **Reach Out**

The help you need, where and when you need it. Reach Out is an Australia-wide online mental health organisation for young people and their parents.

### Springboard

An intensive support service for young people transitioning from residential outof-home care who are not engaged in education.

Springboard in the Eastern Metropolitan Region is delivered by a partnership between K.Y.M and Anglicare. It covers Knox, Maroondah, Yarra Ranges, Boroondara, Monash, Manningham and Whitehorse local government areas. There are 4 Case Managers – 2 at Anglicare Box Hill and 2 at K.Y.M. Bayswater K.Y.M. (Victoria) Inc. E: imills@kym.com.au P: 97225777 0477 994 003



# YOUTH SERVICES

### **Skills First Reconnect**

Through Skills First Reconnect, selected Registered Training Organisations will provide disengaged high needs learners with access to wrap around services that will enable them to re-engage and succeed in further education and employment. Learners referred to Skills First Reconnect must be aged between 17 and 64 years of age. Skills First Reconnect RTOs will support:

- high needs learners aged 17 to 19 who have not completed Year 12 or equivalent and are not in education, training or full-time employment
- individuals aged 20 to 64 who have not completed Year 12 or equivalent and who are long term unemployed.

### **Box Hill Institute**

P: 9286 9605 | E: reconnect@boxhill.edu.au

AMES Australia P: 9938 4006 | E: MitchellJ@ames.net.au

### Swinburne University of Technology

**Natalie Taylor** 

P: +614 0138 0767 E: nktaylor@swinburne.edu.au Matthew Sharp P: +614 5775 0444 E: msharp@swinburne.edu.au

**Cire Services Inc** P: 1800 835 235 E: reconnect@cire.org.au KNOX

### Mountain District Learning Centre

P: 9758 7859 E: office@mdlc.com.au



# YOUTH SERVICES

### Youth Employment Scheme (YES)

Unemployed or disadvantaged young people aged 15 to 24 can gain a career kick-start with traineeships in the Victorian Government to develop skills and qualifications to transition to ongoing employment.

<u>https://jobs.vic.gov.au/help-for-jobseekers/find-support-in-</u> your-local-area

### **MELBOURNE METRO GTOS**

**NECA Group Training** P: 9381 1922 MEGT P: 1300 365 022

**WPC Group** P: 1300 656 461

Apprenticeships Plus P: 1800 81 81 05

Workforce Solutions P: 9288 9900



**Ai Group** P: 9867 0146

CVGT

P: 13 28 48

**Skill Invest** 

P: 1300 135 008

### MEGT

P: 13 63 48

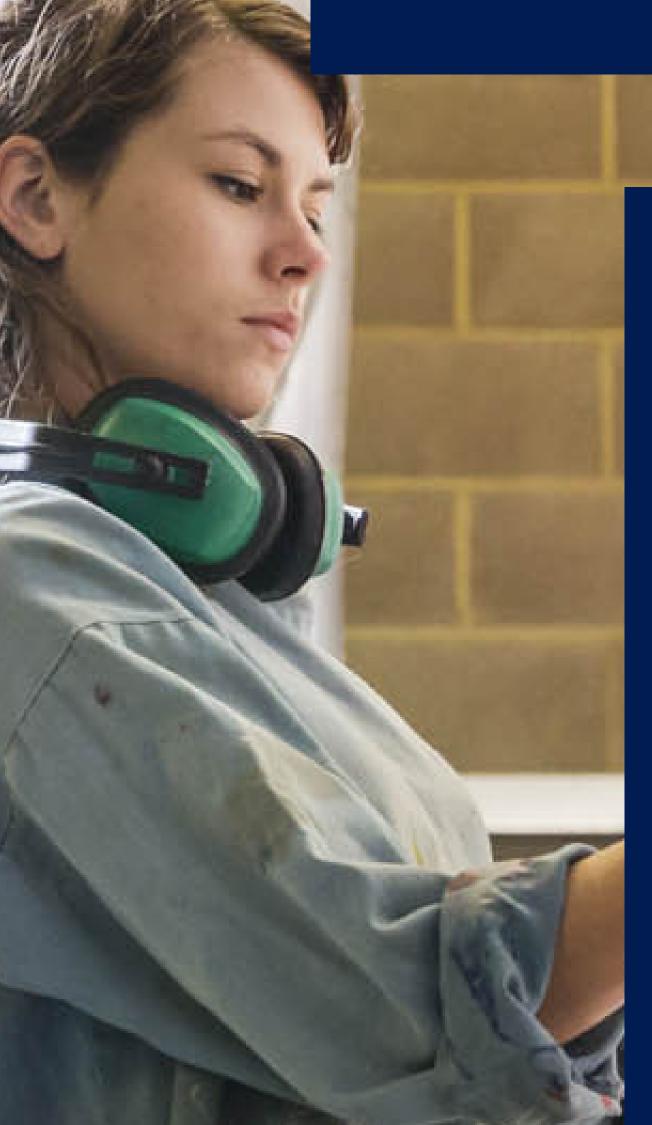
### YOUTH ALLOWANCE CENTRELINK

Centrelink Youth Allowance can assist you if you are a young person studying, undertaking training or an apprenticeship or looking for work.

www.humanservices.gov.au/individuals/services/ centrelink/youth-allowance | P: 132 49



# TRANSITION TO WORK



Transition to Work provides intensive, preemployment support to improve the workreadiness of young people aged 15-21. The service assists preparation for work (including apprenticeships and traineeships) or further education.

### HYPA (OPERATING OUT OF JOB PROSPECTS)

Ringwood Suite 14/12 Maroondah Highway, Ringwood P: 9024 8475

Lilydale Shop 3/5-7 Clarke St, Lilydale P: 9024 8450

Wantirna South Level 2/ Suite J, 420 Burwood Highway, Wantirna South P: 9024 8425

### THE SALVATION ARMY EMPLOYMENT PLUS

Healesville 1 Badger Creek Road, Healesville P: 0476 804 344 | Free call 13 61 23 Rowville Suites 6-8, 7 Fulham Rd, Rowville P: 0476 804 344 | Free call 13 61 23



# SKILLS & JOBS CENTRE

### **Skills and Jobs Centres**

Located on TAFE facilities, centres link job seekers and employers to ensure they're engaged in quality training that will lead to a job at the end of their course. Skills and Jobs Centres offer advice and a range of services including:

- assistance with career and training plans.
- apprenticeship and traineeship advice
- referral to additional service providers offering welfare support and financial advice
- job search skills and resume preparation assistance
- assistance to identify existing skills with the opportunity to formalise these through Recognition of Prior Learning (RPL)
- access to information on employment trends, industry areas with skills shortages and employment opportunities



### **Box Hill Institute**

Lilydale Lakeside Campus LA Building, Level 3 1 Jarlo Drive, Lilydale P: 03 8892 1370 E: SAJC.Liliydale@boxhill.edu.au

### Swinburne

Croydon Building CA, 12-50 Norton Rd, Croydon P: 1300 SWINBURNE

Wantirna Building WA, 369 Stud Rd, Wantirna P: 1300 SWINBURNE





# HOUSING

Safe Steps Family Violence Response Centre (24/7) P: 1800 015 188

**UnitingCare Harrison** 

321 Ferntree Gully Rd, Mount Waverley E: Harrison.enquiries@vt.uniting.org

**Community Housing Limited** 19-23 Prospect St, Box Hill P: (03) 9856 0098 | E: info@chl.org.au

**Short-term crisis accommodation** P: 1800 825 955 or (03) 9536 7777

**The Salvation Army Eastcare** 317 High Street, Kew P: 1300 558 484 or (03) 9853 5680 (9am-5pm)

Wesley Homelessness and Support Services

291A Maroondah Highway Ringwood (opposite Ringwood Lake) P: (03) 9887 4000

Anchor

Anchor provides homeless support, foster care, kinship care, community education and family reconciliation.

Head office & child, youth and family services

44 Lakeview Drive Scoresby 3179 P: (03) 8761 9040 | E: anchor.admin@anchor.org.au

Housing & support services

Box Hill Institute Lakeside Campus Building LA, Level 2 1 Jarlo Drive Lilydale 3140 (PO Box 103 Lilydale Vic 3140) P: (03) 9760 6400 | E: anchor.admin@anchor.org.au



# HEALTH/COUNSELLING

### Headspace National Youth Mental Health Foundation

Lilydale 216 Main Street , Lilydale , Victoria 3140 P: (03) 9735 7900

Capital City Boulevard, Westfield Knox Ozone, Wantirna South <u>headspace.org.au</u> | P: (03) 9801 6088

### **Eastern Centre Against Sexual Assault**

17 Ware Crescent, Ringwood East P: (03) 9870 7310

### **EACH Youth Clinic**

46 Warrandyte Road, Ringwood P: (03) 9871 1800

### YSAS (Youth Support and Advocacy Service)

24 hour free YoDAA (Youth Drug and Alcohol Advice) Line <u>www.ysas.org.au</u> | P: 1800 458 685

### **Centrelink Health Care Card**



If you are receiving Youth Allowance you may also be eligible for a Health Care Card to help with the cost of medicines and concessions.

<u>www.humanservices.gov.au/individuals/services/</u> <u>centrelink/health-care-card</u> | P: 132 490

### Medicare

If you are 15 years or older you can get your own Medicare card for free/subsidized health care. <u>www.humanservices.gov.au/individuals/subjects/ medicare-</u> <u>services</u> | P: 132 011

Lilydale Cnr Anderson St & Chapel St, Lilydale

Ringwood 2-6 Bond St, Ringwood

Rowville 5 Fulham Rd, Rowville

Wantirna South Shop 1091, Knox City Shopping Centre, Cnr Burwood Highway & Stud Rd, Wantirna Sth

# **JOB SEARCH**

**Youth Central** www.youthcentral.vic.gov.au/jobs-careers

**Australian Job Search** www.jobsearch.gov.au

**Career one** www.careerone.com.au

Seek www.seek.com.au

**Ethical Jobs** https://www.ethicaljobs.com.au/

Indeed https://au.indeed.com/

Yarra Ranges Job Link https://joblink.yarraranges.vic.gov.au/

### **JobActive**

JobActive providers help you with your employment and job search needs. They will help you to access the training and skills required to get a job.

https://jobactive.gov.au/ | P: 13 62 68t

Centrelink



Centrelink has information about payments and services for individuals who are seeking employment, including specific services for Aboriginal, migrants and refugees.

www.humanservices.gov.au/individuals/centrelink

Even if you think you're not eligible for Centrelink benefits you can still access services and support from Centrelink and Job Services Australiat

# TRANSPORT

### **Public Transport (Metro)**

<u>www.ptv.vic.gov.au</u> | P: 1800 800 007

### **Travelers Aid**

Travel assistance to people in emergency situations and those with special needs.

219 - 225 Bourke St, Melbourne

www.travellersaid.org.au | P: (03) 9654 2600

## EDUCATION

### **Outer Eastern Melbourne Schools**

Across the Outer East of Melbourne there are a range of Catholic, Government and Independent seconday schools. For a full list of secondary schools in Maroondah, Knox and Yarra Ranges, visit the OELLEN resources page at https://www.oellen.org.au/resources

There are four schools in the region focussed on providing alternative education solutions for young people who are disengaging from conventional schooling

### **Cire Community School**

39-41 Little Yarra Rd, Yarra Junction & 20 Old Hereford Rd Mt Evelyn

Cire is an Independent secondary school catering for students years 7 - 12 who are seeking an alternative education option when mainstream schools do not meet their needs. The school offers VCAL at Foundation, Intermediate and Senior levels.

www.cire.org.au Yarra Junction P: 1300 835 235 Mt Evelyn P: (03) 9736 1457

### **Croydon Community School (Options)**

177-181 Mt Dandenong Rd, Croydon 3136 Croydon

Community School is a small government secondary school that provides an alternate secondary education to students who for various reasons have experienced difficulty in their previous schools, or who are returning to study in order to prepare for work or further study. The school educates students under the Big Picture School model of "One student at a time...in a community of learners".

www.croydoncs.vic.edu.au | P: (03) 9724 2900

Other Options programs include: OPTIONS@Bayswater | P: (03) 9724 2960

Capacity Building, Outreach & Professional Learning Wheelers Hill P: (03) 9724 2980

Woori Yallock Farm School (Secondary Program) www.options.vic.edu.au | P: (03) 9724 2900

**Indie School** 287 Maroondah Highway Ringwood, 3134

Indie School Ringwood is an independent alternative high school for students aged 15 – 18 years in Ringwood. Students in Year 10 engage with the Victorian Curriculum. Students in Years 11 and 12 work towards completing the Victorian Certificate of Applied Learning (VCAL), which includes a Vocational Education and Training (VET) component.

https://indieschool.edu.au/campus/ringwood/ | P:1800 046 343

Mountain District Community College 13-15 The Avenue, Ferntree Gully, 3156

Mountain District Community College aims to provide school education in a positive and supportive environment, to give young people who have been disengaged from education the best possible chance to succeed.

https://www.mdcc.org.au/community/ P: 9758 7859

# Non School Education Providers

### Mountain District Learning Centre (MDLC)

### 13-15 The Avenue Ferntree Gully

MDLC is a Learn Local organisation that provides education and training courses including VCAL and pre-accredited short courses.

<u>www.mdlc.com.au</u> | P: (03) 9758 7859

### Swinburne Young Mums' Program

The Swinburne Young Mums program provides a safe space for mothers aged 15 to 20 to complete Year 11 and 12 qualifications. The young mums can access education in a supportive environment with their babies in class with them. It is a holistic approach that supports education and all aspects of social welfare. It also offers a range of vocational qualifications, from Certificate II in Retail Services to Information Technology Services and trades. This combination provides mothers with valuable transferable skills and a potential pathway for future employment.





### Victorian Skills Gateway

If your next move is into training, the Victorian Skills Gateway can help you find the course and career path that's rig for you. Search the Gateway to find quality local providers for t skills you need.

www.skills.vic.gov.au | P: 131 823

**TAFE Course Line** 

www.tafe.vic.gov.au | P: 13 18 23

**Box Hill Institute** 

www.bhtafe.edu.au | P: 1300 269 445

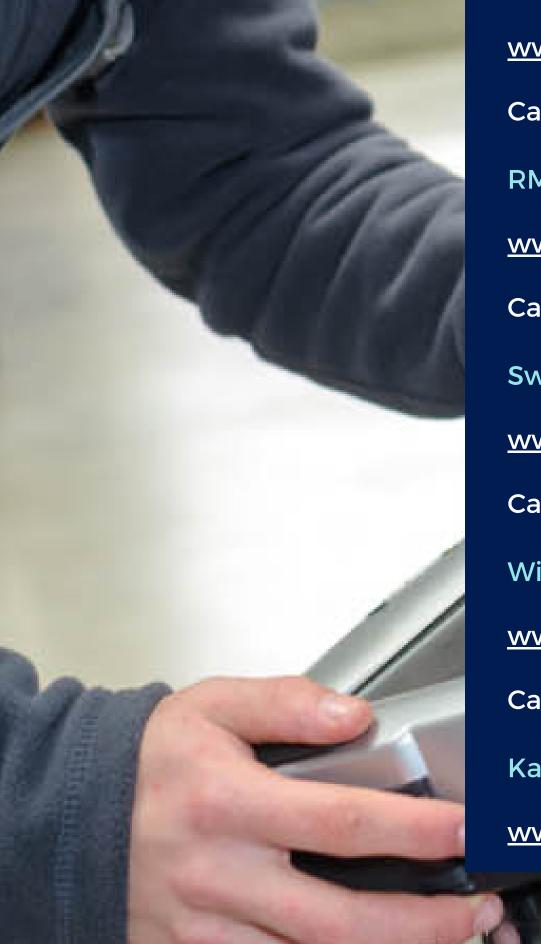
Campuses: Lilydale (P: 9286 9290), Box Hill

### Chisholm

<u>www.chisholm.edu.au</u> | P: 1300 244 746

Campuses: Berwick, Cranbourne, Dandenong, Frankston

Holmesglen



www.holmesglen.edu.au | P: 1300 639 888
Campuses: Chadstone, Moorabbin, Waverley
RMIT
www.rmit.edu.au | P: 9925 2000
Campuses: Melbourne, Brunswick
Swinburne
www.tafe.swinburne.edu.au | P: 1300 275 794
Campuses: Croydon, Hawthorn, Wantirna South
William Angliss
www.angliss.edu.au | P: 9606 2111
Campuses: Melbourne
Kangan Institute
www.kangan.edu.docklands.au | P: 13 82 33



# LEARN LOCAL PROVIDERS

### **Arrabri Community House**

42 Allambanan Drive, Bayswater North www.arrabri.org | P: 9720 0877

### **Central Ringwood Community Centre Inc**

Bedford Park, Rosewarne Lane, Ringwood www.crccinc.org.au | P: 9870 2602

### **Coonara Community House**

22 Willow Road, Upper Ferntree Gully <u>www.coonarahouse.org.au</u> | P: (03) 9758 7081

### **Glen Park Community Centre Inc**

30 Glen Park Road, Bayswater <u>www.glenparkcc.com.au</u> | P: (03) 9720 5097



### Japara House

54-58 Durham Rd, Kilsyth <u>www.japarahouse.com.au</u> | P: (03) 9728 3587

### **CIRE Training Hub**

33 Kimberley Drive, Chirnside Park <u>https://www.cire.org.au/training/</u> | P: 1300 835 235

K.Y.M. (Victoria) Incorporated

673 Mountain Highway, Bayswater <u>www.kym.com.au</u> | P: (03) 9722 5777



# LEARN LOCAL PROVIDERS

### Mountain District Learning Centre (MDLC)

13–15 The Avenue, Ferntree Gully www.mdlc.com.au | P: (03) 9758 7859

### **Rowville Neighbourhood Learning Centre Inc**

40 Fulham Road (Inside community centre), Rowville rowvillenlc.org.au | P: (03) 9764 1166

### North Ringwood Community House

35-39 Tortice Drive, Ringwood North <u>www.nrch.org.au</u> | P: (03) 9876 3421

### **Orana Neighbourhood House**

62 Coleman Road, Wantirna South <u>www.orananh.org.au</u> | P: (03) 9801 1895

### The Basin Community House Inc

21 Liverpool Rd, The Basin www.thebasincommunityhouse.org.au P: (03) 9761 0209

### Yooralla

77-79 Station St, Ferntree Gully P: 9752 3316 https://www.yooralla.com.au/

### Yarrunga Community Centre Inc

76-86 Croydon Hills Drive Croydon Hills <u>www.yarrunga.org.au</u> | P: (03) 9722 8942





# **GAIN EXPERIENCE**

### **Eastern Volunteers**

Eastern Volunteers delivers services directly to the eastern Melbourne community through its own volunteers and encourages and supports volunteering in the community in a range of areas including aged care, environmental, sporting and community organisations. 1a/36New Street, Ringwood VIC 3134 03 9870 7822 info@easternvolunteers.org.au

https://easternvolunteers.org.au/

### **Go Volunteer**

Information on volunteering and volunteer opportunities in your local area.

www.govolunteer.com.au

### I Can Do That

List of organisations seeking volunteers.



www.volunteer.vic.gov.au

### **ACTU Worksite**

Downloadable diary to record your work experiences.

www.worksite.actu.org.au

### **Volunteering Australia**

Provides information, news and events on volunteering across Australia. <u>www.volunteeringaustralia.org</u>



# **GAIN EXPERIENCE**



Volunteer opportunity search and tools for volunteers.

www.seekvolunteer.com.au

**Youth Central** 

Advice on how to find work experience or volunteer

www.youthcentral.vic.gov.au

### My future

Information and links to Australian and international work experience information and opportunities.

www.myfuture.edu.au

# MENTORS

### **Jobs Victoria Mentors**

Jobs Victoria Mentors help people to become work-ready and find a job that suits them, they also connect employers with local candidates.

P: 1300 208 575 I E: info@jobs.vic.gov.au

https://jobs.vic.gov.au/about-jobs-victoria/our-programs/jobsvictoria-employment-services



# **CAREER INFORMATION**

### **Youth Central**

### www.youthcentral.vic.gov.au

Includes a jobseeker toolkit, career profiles, sample resumes and cover letters.

### **Job Outlook**

### www.joboutlook.gov.au

Information on occupations: future growth, average weekly earnings, skills needed, typical work activities.

### **Skills One**

### www.skillsone.com.au

Hundreds of short videos about getting a trade or skill.



### **My Future**

### www.myfuture.edu.au

Find out about wages, working conditions and the skills or qualifications you need for different jobs

### **Australian Apprenticeship Pathways**

### www.aapathways.com.au

Tools & resources to assist students researching apprenticeship & traineeship career pathways





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