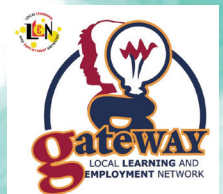


2011 VET MULLUM CLUSTER *Handbook*



Endless opportunities: Actor / Technical Crew Member / Lighting and Sound Technician / Stage Manager / Writer / Make - Up Artist / Drama Teacher / Director / Producer / Casting Consultant / Agent / Therapy Assistant / Physiotherapy Assistant / Occupational Assistant / Podiatry Assistant / Fashion Designer / Interior Designer / Costume Designer / Dressmaker / Tailor / Industrial Textiles Fabricator / Patternmaker / Clothing Production Manager / Textile Technician / Interior Decorator / Milliner / Mechanic / Auto Electrician / Panel Beater / Spray Painter / Spare Parts Manager / Automotive Engineer / Mechanic / Auto Electrician / Panel Beater / Spare Parts Manager / Builder / Carpenter / Building Inspector / Draftsperson / Architect / Cabinet Maker / Civil Engineer / Administrative/Office Assistant / Receptionist / Secretary / Information Officer / Customer Service Officer / Legal Secretary / Personal Assistant / Pastor / Youth Worker / Chaplain / Network Engineer / Solution Architect / Computer Engineer / Coach / Sportsperson / Aerobics/Fitness Instructor / Exercise Physiology / Personal Trainer / Ranger / Recreation Officer / Community Sports Manager / Leisure/Recreation Officer / Sports Massage/Trainer / Physiotherapist / Dietitian / Sports Psychologist / Sports Development and Promotion / Social Worker / Nurse / Aged Care Attendant / Health Care Nurse / Childcare Assistant / Nanny / Youth Worker / Sociologist / Psychologist / Welfare Worker / Nutritionist / Counselor / Electrician / Auto Electrician / Technician / Information Technology Technician / Electrical Engineering / Filter and Tuner / Manufacturing Engineer / Boiler Maker / Metallurgical Engineer / Toolmaker / Mechanical Engineering / Automotive engineering / Jockey / Farrier / Thoroughbred Trainer / Stable Hand / Business Manager / Veterinarian / Racing Steward / Book Keeper / Accounts Clerk / Finance Manager / Stockbroker / Accountant / Investment Analyst / Hairdresser / Retail Sales / Salon Manager / Beauty Therapist / Make-Up Artist / Aromatherapy / Nail Technician / Landscape Gardener / Landscape Architect / Horticulturalist / Tree Surgeon / Turf Manager / Promotions Director / Event Manager / Waiter/Barman / Hotel/Resort Manager / Front of House Manager / Steward/Hostess / Housekeeping / Tourism Manager / Chef / Cook / Food Production / Catering Manager / Information Technology / Network Manager / Database Administrator / Computer Programmer / Software Testing / Software Designer / Data Entry Operator / Systems Administrator / Laboratory Assistant / Scientist / Laboratory Technician / Beauty Therapist / Make-Up Artist / Aromatherapy / Retail Sales / Nail Technician / Salon Manager / Graphic Designer / Media Producer / Publisher / Editor / Photographer / Screen Printer / Multimedia Developer / Games Developer / Webpage Designer / Musician / Music Technician / Stage Producer / Sound and Lighting Technician / Director / Stage Manager / Musical Therapist / Digital Audio Technician / Sound Engineer / Broadcaster / Sign Writer / Logo and Corporate Identity Designer / Poster Displays / Press Advertisements / Graphic Pre-press / Multimedia / Printing / Screen Printing / Print Finishing / Cable Joiner / Telecommunications Technician / Security System Installer / Actor / Technical Crew Member / Lighting and Sound Technician / Stage Manager / Writer / Make - Up Artist / Drama Teacher / Director / Producer / Casting Consultant / Agent / Therapy Assistant / Physiotherapy Assistant / Occupational Assistant / Podiatry Assistant / Fashion Designer / Interior Designer / Costume Designer / Dressmaker / Tailor / Industrial Textiles Fabricator / Patternmaker / Clothing Production Manager / Textile Technician / Interior Decorator / Milliner / Mechanic / Auto Electrician / Panel Beater / Spray Painter / Spare Parts Manager / Automotive Engineer

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WHAT IS VET?

Vocational Education and Training refers to enhanced senior school studies, which enable a secondary student to combine their SENIOR SCHOOL studies with vocational training

FEATURES OF VET

- It is a two year program combining senior school studies and accredited vocational education and training
- Enables students to complete a nationally recognised vocational qualification (e.g. Certificate II in Hospitality) and a senior school certificate (VCE/VCAL) at the same time
- Allows a student to go directly into employment or receive credit towards further TAFE study
- Focuses on students developing industry specific and workplace skills
- It is a vocationally oriented school program designed to meet the needs of industry

HOW DOES VET WORK?

A VET in Schools program is usually made up of:

VET units: Delivered by a registered training organisation (e.g. TAFE), student's school or another school close by.

Structured Workplace Learning: This involves an employer accepting a student on a one day a week basis or one week block.

Structured workplace learning enables the student to demonstrate acquired skills and knowledge in an industry setting. During the work placement, a student will have specific tasks to undertake in order to demonstrate competence. They will be regularly monitored and may be assessed on the job.

CONTRIBUTION TO THE VCE

VET is fully incorporated into the VCE. Key features include:

- VET programs have a Unit 1 - 4 structure
- Of the 16 units that make up the VCE, an unlimited number can be VET units
- All three sequences other than English, can be approved VCE VET Unit 3 & 4 sequences, with study scores
- VET programs contribute directly to the ATAR score or as a 5th or 6th subject

VET INCREASES STUDENT'S LEARNING POTENTIAL

- Broadens VCE/VCAL options
- Develops student's capacity to make decisions and solve problems
- Helps students to gain confidence and improve communication and interpersonal skills through learning in an adult environment
- Fosters positive feedback by enabling students to demonstrate specific skills and competency
- Matches student interests and career directions through the provision of strong pathways

VET GIVES NATIONAL QUALIFICATIONS AND SKILLS

- Upon successful completion of the program, students are awarded a nationally accredited vocational training certificate
- VET qualification articulates directly into further education and training at TAFE through documented pathway agreements.
- VET provides access to a range of different technologies related to the type and place of work.

VET PREPARES STUDENTS FOR THE WORKFORCE

- Multiplies post school opportunities
- Provides the opportunity to trial a career. Helps students explore possible areas of interest which promote further study and work choices.
- Allows a student to develop strong links with industry and local community employers, i.e. students may be offered part time/casual work
- Improves employment prospects
- Helps students gain knowledge of employer's expectations and real working conditions.
- Develops their capacity for co-operation, teamwork and leadership skill development
- Assists in transition from school to work

HOW TO USE THIS HANDBOOK

This handbook has been designed to offer an outline of how the Mullum Cluster can provide an extensive selection of VET programs to students at member schools

Read the requirements of your selected program carefully.

Please note the printed arrangements regarding times, venues and course outlines are subject to change and will be confirmed at the orientation evenings scheduled for Term 4, 2011. All successful applicants to programs will be notified of changes prior to course commencement, via their Schools VET Coordinator.

THERE ARE FOUR STEPS IN MAKING AN APPLICATION FOR A 2011 VET PROGRAM

STEP 1

Read the handbook and course requirements carefully, select your program and complete the Enrolment form at the end of this handbook. Submit this application to your VET Coordinator by the due date printed on the enrollment form.

STEP 2

Go to the Mullum Cluster website

<http://www.mullumcluster.vic.edu.au/> and click on the VET enrolment link and submit an application online.

Students who do not complete Steps 1 & 2 will not be eligible for enrolment in a 2011 VET Program.

STEP 3

Attend the compulsory Orientation Evening on Wednesday 8th September 2010 (Term 3).

The Orientation Evenings are compulsory – students (and parents/guardians) who do not attend will not be considered for a 2011 VET Program.

STEP 4

There are costs associated with each program. Applicants should contact their VET Coordinators for an estimate of costs.

VET COURSE REQUIREMENTS

Students enrolling in a VET program through the Mullum Cluster will be required to complete a commitment form covering their code of conduct. Further to this, additional course requirements set out by the Mullum Cluster must also be adhered to. It is important that parents and students take time to read the following course requirements before submitting an enrollment form.

1 ABSENCES

Students are permitted two absences a Semester or four for the year. An additional two approved absences will be allowed for school camps, excursions etc. Where possible, students need to notify their VET coordinators, trainers and work/or workplace in advance.

2 PUNCTUALITY

All students are expected to arrive on time to class. Students who arrive more than 10 minutes after the class has started, and without an adequate reason will not be allowed entry and will be marked absent.

3 WORK REQUIREMENTS

All tasks as assigned by the trainer/employer are to be completed by the due date. Students who fail to meet deadlines will be given a warning and a second submission date will be negotiated.

Students who fail to complete set tasks, by the end of the term that the tasks were set, may face withdrawal from the program.

4 ORIENTATION EVENING

All Mullum Cluster VET programs will hold an Orientation Evening on the 8th September, Term 3. Students will receive a full course outline, have an opportunity to meet and speak with the trainer and be given a Student Commitment Form, which must be completed on the evening and returned to the Cluster personnel to ensure that their application for a Mullum Cluster program is processed.

5 STUDENT COMMITMENT FORMS

This form is part of the enrolment process and outlines all student responsibilities in regards to work requirements, student behaviour and course expectations. Failure to complete and submit this form will jeopardise a student's application for a program.

6 PROGRAM COSTS

All VET programs offered through the Mullum Cluster attract costs. Through the clustering arrangement these costs are kept to a minimum where possible. Program costs will vary according to the purchase of training hours, the materials required by students to complete the program, uniforms, trade materials, transport, books and equipment required.

It should be noted that a student's school determines costs and payment of costs.

Please note: Students who withdraw two weeks after the course has commenced, will be ineligible for costs to be refunded.

HOW TO USE THIS HANDBOOK

7 STRUCTURED WORKPLACE LEARNING

Structured Workplace Learning is a key feature of VET programs. All students are encouraged to complete a minimum of one week's work placement in a related industry. Some students with a compulsory structured work placement, for example, Hospitality and Engineering, will be offered assistance through the Cluster to source a suitable placement. It is the responsibility of the student; however, to ensure that all paperwork associated with this structured workplace learning is completed and returned in a timely fashion, students will need to meet the work placement requirements of the course to the best of their abilities.

8 REPORTS

All students undertaking a Mullum Cluster VET program will receive an official written report indicating their progress in the program. These reports are issued by the training providers to the student's Home School and will include information on completed competencies, student learning, attendance and behaviour. Parents will receive a copy of these reports in Term 1, 2 and 4. Completed Certificates will be sent directly to the Home School at completion of the course.

Schools will forward reports and certificates to students. It should be noted that completed certificates might not be sent until the following year in accordance with graduation processes from the various TAFE and Training Institutions.

Students completing a VET program will receive notification of their final results through the Victorian Registration & Qualifications Authority - VRQA. VET programs with a Study Score or increment at Year 12 will have their results appear as part of their VCAA Study Scores. ATAR contributions are calculated at the Year 12 level only by VTAC and are made available to students by VTAC through the normal channels.

9 STUDENT BEHAVIOUR

Currently, there are approximately 1,000 students undertaking VET or programs through the Mullum Cluster. If these programs are to remain available to all Cluster students it is imperative that students abide by the trainer's rules and the rules of the Host School whenever they are on site. This includes meeting Occupational Health and Safety requirements in and out of the classroom. Attitude and behaviour are to be of the expected standard.

10 CATCH UP CLASSES

Where necessary, students may be required to attend catch up classes after school, during the school holidays or on the weekend. The student and/or parent will be required to cover additional costs related to these classes should they be applied.

11 ABSENCE FROM AN ASSESSED TASK - YEAR 12 UNITS 3 & 4 ONLY

Students, who are absent from class, on a day when an assessed task is held, should:

(i) Phone their VET Coordinator at school and their VET Trainer by 9.00am.

(ii) Provide a medical certificate immediately on return to school. A copy should be given to the VET Coordinator by 9.00am and a copy should be faxed to the VET Trainer.

The VET Trainer in conjunction with the student's VET Coordinator will determine whether the absence is excused and whether rescheduling the missed task will be granted. Students, who fail to report to their VET Coordinators on their first day back at school by 9.00am, will not have their assessment task rescheduled.

12 WITHDRAWAL FROM A VET PROGRAM

Mullum Cluster VET programs are successful because students are able to access programs offered by member schools. It should be noted by students and parents that failure to abide by the above course requirements may result in a student being withdrawn from a program at full cost to parents.

13 ADDITIONAL COURSE INFORMATION

For further information on VET programs please refer to the Victorian Curriculum and Assessment Authority website: <http://www.vcaa.vic.edu.au/vet/index.html>

14 BLOCK CREDIT RECOGNITION

Students are eligible for credit towards the VCE or VCAL if they have completed or are completing training in a nationally recognised VET qualification that is not included in the suite of approved VCE VET programs. Credit towards the VCE or VCAL will be available for full or partial completion of a nationally recognised qualification at Australian Qualification Framework Level II and above. This credit is referred to as "Block Credit Recognition". To be eligible for Block Credit Recognition the student must be enrolled in VCE or VCAL program.

WHO IS THE MULLUM CLUSTER?

The Mullum Cluster is a co-operative group of 34 Government, Catholic and Independent schools and Independent Providers operating in partnership. They are assisted by the Gateway and Outer Eastern Local and Employment Networks.

The Cluster offers a broad range of VET programs in a school environment at a cost effective rate. The Mullum Cluster aims to bring the benefits of VET programs to as great a number of students as possible who reside in the Eastern corridor of Victoria.

Since 2008 the Mullum Cluster has developed a strong, working relationship with the Inner Melbourne VET Cluster.

MULLUM CLUSTER MEMBERS

Aquinas College
Bayswater Secondary College
Blackburn High School
Boronia Heights College
Box Hill Senior Secondary College
Box Hill TAFE
Brentwood Secondary College
Doncaster East Secondary College
Doncaster Secondary College
Donvale Christian College
Emerald Secondary College
Emmaus College
Fairhills High School
Forest Hill College
Headmasters
Koonung Secondary College
Luther College
Mater Christi College
Monbulk College
Mount Waverley Secondary College
Mullauna College
Our Lady of Sion College
Rowville Secondary College
Scoresby Secondary College
Siena College
St Joseph's College- Ferntree Gully
Swinburne University
The Knox School
Upwey High School
Vermont Secondary College
Wantirna College
Warrandyte High School
Waverley Christian College
Whitefriars College

CERTIFICATE II & III IN ACTING (Screen)*

COURSE AIMS

To develop student knowledge of the variety of careers available in the industry – as well as to develop students acting and technical competence. It provides the fundamental information for entry into the Film, TV and related industries.

CLUSTER PROVIDER

The Australian College of Dramatic Arts
MBCTA Youth Theatre (Boronia)

DAY & TIME

Units 1 & 2 Mondays 5.00pm – 8.00pm
Units 3 & 4 Wednesdays 2.00pm – 5.00pm

NUMBER OF STUDENT PLACES

50 places are available in this program in Certificate II and 20 in Certificate III.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry strand of VCAL.

VCE: Block credit arrangements are available for this program.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

Not required.

UNIT 1 & 2 PROGRAM CONTENT

Competencies covered in the first year include:

Focusing on an overview of the Film and TV industry, governing bodies, film and TV careers and skills, types of auditions, audition preparation, script knowledge and development, skills and abilities for acting in front of camera.

UNIT 3 & 4 PROGRAM CONTENT

Competencies covered in the second year include:

Rehearsing or performing scripts, performance in front of camera and live audiences, screen tests, rehearsing and filming scenes and styles, protocols, and knowledge of the film and TV industry, camera techniques and filming styles.

More information on the content of this program will be given at the compulsory orientation evening.

PATHWAYS

Diploma of Arts – Acting
Advanced Diploma of Arts
Degree in Arts

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Actor
- Technical Crew Member
- Lighting and Sound Technician
- Stage Manager
- Writer
- Make - Up Artist
- Drama Teacher
- Director
- Producer
- Casting Consultant
- Agent

Orientation evening for this course will be held at MBCTA Youth Theatre, 7 Macquarie Place, Boronia on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

***Certificate II/III in Acting (Screen) course codes will be available later in 2010 due to course reaccreditations.**

HLT32407 CERTIFICATE III IN ALLIED HEALTH ASSISTANCE

COURSE AIMS

This course aims to:

- Offer students a "taster" of a variety of allied health professionals including a glimpse into the work worlds of physiotherapy, occupational therapy, dietetics/nutrition, speech pathology etc.
- Engage young people in the diverse options available in community health and in hospital environments.
- Secure a nationally accredited qualification in an area of high demand- allied health assistance is an emerging and growing career option in both public and private practice.

CLUSTER PROVIDER

Box Hill TAFE

DAY & TIME

Units 1 & 2 Wednesdays 1.30pm – 4.30pm

NUMBER OF STUDENT PLACES

18 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Block credit arrangements are available for this program.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

UNIT 1 & 2 PROGRAM CONTENT

At the end of Units 1 & 2 students will be able to identify:

- What allied health is and how Allied Health Assistant's contribute to good health.
- How to safely assist patients to move and be mobile.
- How to provide basic emergency life support and contribute to an Allied Health Assistant program.
- How to better understand mental health issues in the community.

UNIT 3 & 4 PROGRAM CONTENT

At the end of the Unit 3 & 4 program students will be able to identify:

Standard medical terminology, what constitutes a healthy body system, key features of a health/hospital work environment and what is needed to be an effective worker in the sector.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate IV in Allied Health Assistance
Diploma of Nursing
Advanced Diploma of Nursing
Bachelor of Nursing

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Therapy Assistant
- Physiotherapy Assistant
- Occupational Assistant
- Podiatry Assistant

Venue and time for Allied Health Orientation evening to be confirmed. Attendance is compulsory.

LMT21707 CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY - With selected units from Certificate III LMT31407

COURSE AIMS

This course aims to:

This program aims to provide students with the basic design and development skills and knowledge to prepare them for work in the fashion industry with particular emphasis on:

- Sewing techniques
- Pattern making modification

This is a hands on qualification that allows for some creative expression to develop and be displayed in the practical projects undertaken.

CLUSTER PROVIDER

Siena College
Emmaus College
Wantirna College

DAY & TIME

Siena College

Units 1 & 2 Wednesdays 10.00am – 12.30pm
Units 1 & 2 Wednesdays 1.00pm – 3.30pm
Units 1 & 2 Wednesdays 3.30pm – 6.00pm
Units 3 & 4 Tuesdays 3.30pm – 6.30pm
Units 3 & 4 Thursdays 2.30pm – 5.30pm

Emmaus College

Units 1 & 2 Wednesdays 1.30pm to 5.30pm

Wantirna College

Units 1 & 2 Wednesdays 1.30pm to 5.30pm

NUMBER OF STUDENT PLACES

75 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry strand of VCAL.

VCE: Students will receive six units towards their VCE. Four units at the 1 & 2 level and two at the 3 & 4 level.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

40 hours recommended.

ADDITIONAL REQUIREMENTS/INFORMATION

Siena College: Students will be required to attend a one week industrial machining block at Box Hill during one week of a school holiday.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

- Identifying design processes for fashion designs
- designing and produce a simple garment
- modify patterns to create basic styles
- Draw and interpret a sketch

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

- Identifying fibres and fabrics
- Embellish garment by hand or machine
- Prepare and produce a sewn garment

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate IV in Clothing Production
Diploma of Textiles, Clothing and Footwear
Bachelor of Fashion Design/Merchandising

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Fashion Designer
- Interior Designer
- Costume Designer
- Dressmaker
- Tailor
- Industrial Textiles Fabricator
- Patternmaker
- Clothing Production Manager
- Textile Technician
- Interior Decorator
- Milliner

Orientation evening for this course will be held at Emmaus College on Wednesday 8th September 2010 at 7pm.

Orientation evening for Siena College will be held at 7.30pm on Tuesday 19th of October. Attendance is compulsory.

22015VIC CERTIFICATE II IN AUTOMOTIVE STUDIES (PRE-VOCATIONAL)

COURSE AIMS

This program provides students with the knowledge and skills to enhance their employment prospects in the automotive or automotive related industries. Depending on the electives chose the program includes industry research, applying safe working practices, using and maintaining measuring equipment, operating electrical testing equipment, electronics, vehicle body, vehicle engine reconditioning and maintenance.

CLUSTER PROVIDER

Swinburne @ School – Ringwood Trade Training facility

DAY & TIME

Swinburne @ School-Ringwood Trade Training Facility

Units 1 & 2 Wednesdays 8.30am – 4.00pm

Units 3 & 4 Wednesdays 8.30am – 4.00pm

NUMBER OF STUDENT PLACES

36 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students will receive four units towards their VCE. Two units are at the 1 & 2 level and two units are at the 3 & 4 level.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

80 hours over two years recommended.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

- Apply safe work practices
- Variety of automotive repair procedures
- Use of automotive electrical test equipment
- Research a variety of facets of the automotive industry

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

- Dismantle and reassemble engines
- Dismantle and reassemble transmission, cooling systems
- Dismantle and reassemble steering and brake systems
- Construct basic electronic circuits

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

This program provides a pathway for students into the automotive industry through a traineeship or apprenticeship.

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Mechanic
- Auto Electrician
- Panel Beater
- Spray Painter
- Spare Parts Manager
- Automotive Engineer

Orientation evening for this course will be held at Ringwood Trade Training Facility on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

21560VIC CERTIFICATE II IN AUTOMOTIVE TECHNOLOGY STUDIES

COURSE AIMS

This program provides students with the knowledge and skills to enhance their employment prospects in the automotive or automotive related industries. Depending on the electives chosen the program includes industry research, applying safe working practices, using and maintaining measuring equipment, operating electrical testing equipment, electronics, vehicle body, vehicle engine reconditioning and maintenance.

CLUSTER PROVIDER

Mullauna College

DAY & TIME

Mullauna College

Units 1 & 2 Wednesdays 1.30pm – 4.30pm
Units 3 & 4 Wednesdays 8.00am – 11.00am

NUMBER OF STUDENT PLACES

20 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students will receive four units towards their VCE. Two units are at the 1 & 2 level and two units are at the 3 & 4 level.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

40 hours recommended.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

- Apply safe work practices
- Industry research
- Using and maintaining measuring equipment
- Removing and replacing wheel and tyre assemblies
- Dismantling and reassembling engines

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

- Dismantle and reassemble carburetor, fuel pump and manual transmission
- Remove and replace clutch, steering and brake assemblies
- Construct basic electronic circuits

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

This program provides a pathway for students into the automotive industry through a traineeship or apprenticeship.

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Mechanic
- Auto Electrician
- Panel Beater
- Spare Parts Manager

Orientation evening for this course will be held at Mullauna College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory

21844VIC CERTIFICATE II IN BUILDING AND CONSTRUCTION – CARPENTRY

COURSE AIMS

The VET Building and Construction program provides students with the knowledge and skills that will enhance their employment prospects in the Carpentry Industry. The Certificate II in Building and Construction – Carpentry provides partial completion of the pre-apprenticeship program which provides a pathway into a building and construction apprenticeship.

CLUSTER PROVIDER

Aquinas College
St Joseph's College- Ferntree Gully.
Wantirna College

DAY & TIME

Aquinas College

Units 1 & 2 Wednesday TBC
Units 3 & 4 Wednesday 1.30pm – 7.00pm

St Joseph's College – Ferntree Gully

Units 1 & 2 Wednesday 8am – 12.30pm
Units 3 & 4 Wednesday 8am – 12.30pm
Units 1 & 2 Wednesday 1pm – 5.30pm
Units 3 & 4 Wednesday 1pm – 5.30pm
Units 1 & 2 Thursday 8am – 12.30pm
Units 3 & 4 Thursday 1pm – 5.30pm

Wantirna College

Units 1 & 2 Wednesdays 1.30pm – 5.00pm

NUMBER OF STUDENT PLACES

80 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: VCAL students who successfully complete the program will receive credits towards the Industry Strand.

VCE: Students are eligible for credit of up to four VCE VET units on their VCE Statement of Results: Two units at Unit 1 & 2 and a Unit 3 & 4 sequence.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

Students will be required to undertake 80 hours over the two years, of which at least half (40 hours) must be undertaken in the first year.

ADDITIONAL REQUIREMENTS/INFORMATION

Students must provide their own overalls and steel-capped boots, as well as purchasing a textbook. Other requirements will be covered at the orientation night, including additional training during the holidays.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Building and construction industry induction, first aid, safe handling of power tools and red card qualifications.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Incorporate building structures, sub floor framing, wall framing and external cladding.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

The Certificate II in Building and Construction – Carpentry program leads to apprenticeship opportunities in Carpentry, Joinery, Stair building or Shop Fitting. This program may also lead to the Diploma of Building (full-time or part-time).

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Builder
- Carpenter
- Building Inspector
- Draftsperson
- Architect
- Cabinet Maker
- Civil Engineer

Orientation evening for this course will be held at Aquinas College, St Joseph's College, Wantirna College and East Doncaster Secondary College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

BSB20107 CERTIFICATE II IN BUSINESS - With selected Units of Competencies from BSB 30107 Certificate III in Business Administration

COURSE AIMS

This course provides entry – level training for students who may wish to enter a wide variety of careers in Business Administration. It aims to provide participants with the knowledge and skill development to enhance their employment prospects within a broad range of business settings.

CLUSTER PROVIDER

Mater Christi College

DAY & TIME

Units 1 & 2 Wednesdays 1.50pm – 5.50pm
Units 3 & 4 Wednesdays 1.50pm – 5.50pm

NUMBER OF STUDENT PLACES

24 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students will receive five units towards their VCE for completion of the Certificate II and selected units from the Certificate III. Three units are at the 1 & 2 level and two units are at the 3 & 4 level.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence of VCE VET Business must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

WORK PLACEMENT

Students will be required to undertake 80 hours, of which at least half (40 hours) must be in the first year.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Developing employability skills with five core units covering OH&S processes, workplace communication, working effectively with others, producing simple word processed documents and organising and completing daily work activities. Students will also undertake four electives.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Maintaining daily financial and business records, organising workplace information, personal work priorities and development, designing and producing business documents and promoting innovation in a team environment.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Business Administration
Certificate IV in Business Administration
Diploma of Business Administration

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Administrative/Office Assistant
- Receptionist
- Secretary
- Information Officer
- Customer Service Officer
- Legal Secretary
- Personal Assistant

Orientation evening for this course will be held at Mater Christi College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

30771QLD CERTIFICATE III IN CHRISTIAN MINISTRY AND THEOLOGY

COURSE AIMS

The certificate in Christian Ministry aims to help students to grow in understanding and wisdom, build leadership skills and develop character through exploration of Christian faith and engagement in practical Christian services.

CLUSTER PROVIDER

Waverley Christian College

DAY & TIME

Units 3 & 4 Wednesdays 2.00pm – 4.00pm

NUMBER OF STUDENT PLACES

20 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Block credit arrangements are available for this program. Students can obtain a unit 3 – 4 sequence equivalent by undertaking this course.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

Not required.

ADDITIONAL REQUIREMENTS/INFORMATION

Please note this is a one year program. Students must be available to attend two camps during the year.

UNIT 3 & 4 PROGRAM CONTENT

The course includes practical components, discussion groups, mentoring, private study and two camps.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate IV in Christian Ministry
Diploma of Christian Ministry
Advanced Diploma of Christian Ministry

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Pastor
- Youth Worker
- Chaplain

Orientation evening for this course will be held at Waverley Christian College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

CISCO1-CISCO DISCOVERY

COURSE AIMS

Luther College will offer CISCO Discovery for students wishing to obtain a VCE pass for the VCE unit 3 & 4 subject CISCO NETWORKING. It provides an introduction to the world of computer networking and responds to the strong desire among students for exposure to networking.

CLUSTER PROVIDER

Luther College

DAY & TIME

Units 1 & 2 Wednesdays 2.00pm – 5.30pm
Units 3 & 4 Mondays 4.00pm – 6.00pm

NUMBER OF STUDENT PLACES

15 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students who complete the delivered Discovery program will be eligible for two units credit towards their VCE at a Unit 3 / 4 sequence.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four and receive the increment.

WORK PLACEMENT

Not required.

UNIT 1 & 2 PROGRAM CONTENT

Luther College's course covers an introduction to networking for homes and small business. It includes a study of network devices e.g.: Linksys Home Routers and media types, introduction to IP addressing, secure wireless connectivity and the use of packet traces for network prototyping.

UNIT 3 & 4 PROGRAM CONTENT

Luther College is a second year program that covers the role of an ISP to provide an integrated solution for a business or home. Introduction to network planning and the configuration of routers and switches. The functions of DHCP and NAT.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Information Technology
Certificate IV in Information Technology
Diploma of Information Technology
Advanced Diploma of Computer Science
Degree in Information Technology

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Network Engineer
- Solution Architect
- Computer Engineer

Orientation evening for this course will be held at Luther College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

CISCO1- CISCO EXPLORATION (Students will also be enrolled in the ICA30105 Certificate III in IT over the 2 years comprising 25 units)

COURSE AIMS

Forest Hill College: Preparation of students for entry level introduction to the IT Industry as a routine technical support officer or trainee network engineer typically in a school or a similar organization.

CLUSTER PROVIDER

Forest Hill College

DAY & TIME

Units 1 to 4 Wednesdays 3.30pm – 8.30pm

NUMBER OF STUDENT PLACES

30 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students who complete half of either Exploration or Discovery from the CISCO Networking Academy program will be eligible for two units credit towards their VCE – one at the Unit 1 & 2 level and one at the units 3 & 4 level. Students who fully complete either Exploration or Discovery from the CISCO Networking Academy program will be eligible for four unit's credit towards their VCE (i.e. two at the Units 1 & 2 level and two at the Units 3 & 4 level).

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

Not required.

UNIT 1 & 2 PROGRAM CONTENT

Forest Hill College's course content is web-based with on-line testing. Modules covered will include basics of networking, cabling, addressing schemes, devices, routers and configuration of these using routing protocols and other commands.

UNIT 3 & 4 PROGRAM CONTENT

Forest Hill College- Units 3 & 4 level includes local area network switching, variable length subnet masks, wireless technologies and WAN technologies.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Information Technology
Certificate IV in Information Technology
Diploma of Information Technology
Advanced Diploma of Computer Science
Degree in Information Technology

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Network Engineer
- Solution Architect
- Computer Engineer

Orientation evening for this course will be held at Forest Hill College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

SRC20206 CERTIFICATE II IN COMMUNITY RECREATION

COURSE AIMS

The qualification aims to provide students with foundation skills and knowledge to assist in employment or further study in the fitness and/or outdoor recreation industry.

CLUSTER PROVIDER

Scoresby Secondary College
Wantirna College

DAY & TIME

Scoresby SC

Units 1 & 2 Wednesdays 12.00pm - 4.00pm
Units 3 & 4 Wednesdays 12.00pm - 4.00pm

Wantirna College

Units 1 & 2 Wednesdays 12.00pm - 4.00pm
Units 3 & 4 Wednesdays 12.00pm - 4.00pm

NUMBER OF STUDENT PLACES

40 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the Industry and Work Related Strands.

VCE: On completion students will be eligible for five VCE units. Three at the Units 1 & 2 level and two at the 3 & 4 level.

ATAR: Study score is available for this program.

WORK PLACEMENT

Students will be required to undertake a 40 hour placement in the first year.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Developing knowledge of the sport and recreation industry as well as preparing and conducting sport and recreation sessions for participants. Students will gain various first aid, OH&S, umpiring and coaching certificates as well as learning how to respond to emergency situations.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Plan and conduct sport and recreation programs for participants, apply rules and regulations to conduct games and competition and undertake risk analysis of activities. Students will look at analysing participation patterns in specific markets of the leisure and recreation industry, as well as sport and recreation law and implementing a facility maintenance program.

Revision to the training package will see a changed VCE VET program structure from 2011 for the first year of the program. Outcomes will be equivalent to the current program. All updates to program will be included in the future edition of the VCAA Bulletin.

More information on the content of this program will be given at the compulsory orientation evening.

PATHWAYS

This program aims to provide specific skills and knowledge required for an assistant level employee at an aquatic centre or gymnasium/dry area fitness centre.

- Certificate III and IV in Community Recreation
- Certificate III and IV in Sport (Officiating, Coaching, Trainer)
- Diploma of Community Recreation or Sport and Recreation or Sport Coaching
- University - Human Movement, Sports Administration, Fitness Leadership, Outdoor Recreation, Physical Education
- Teaching

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Coach
- Sportsperson
- Aerobics/Fitness Instructor
- Exercise Physiology
- Personal Trainer
- Ranger
- Recreation Officer
- Community Sports Manager
- Leisure/Recreation Officer
- Sports Massage/Trainer
- Physiotherapist
- Dietitian
- Sports Psychologist
- Sports Development & Promotion

Orientation evening for this course will be held at Scoresby College and Wantirna College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

SRO20206 CERTIFICATE II IN COMMUNITY RECREATION (OUTDOOR STREAM)

COURSE AIMS

The qualification aims to provide students with foundation skills and knowledge to assist in employment or further study in the fitness and/or outdoor recreation industry.

CLUSTER PROVIDER

Bayswater Secondary College

DAY & TIME

Units 1 & 2 Wednesdays 12.00pm - 4.30pm

NUMBER OF STUDENT PLACES

20 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the Industry and Work Related Strands.

VCE: On completion students will be eligible for five VCE units. Three at the Units 1 & 2 level and two at the 3 & 4 level.

ATAR: Study score is available for this program.

WORK PLACEMENT

Students will be required to undertake a 40 hour placement in the first year.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Developing knowledge of the sport and recreation industry as well as preparing and conducting sport and recreation sessions for participants. Students will gain various first aid, OH&S, umpiring and coaching certificates as well as learning how to respond to emergency situations.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Plan and conduct sport and recreation programs for participants, apply rules and regulations to conduct games and competition and undertake risk analysis of activities. Students will look at analysing participation patterns in specific markets of the leisure and recreation industry, as well as sport and recreation law and implementing a facility maintenance program.

Revision to the training package will see a changed VCE VET program structure from 2011 for the first year of the program. Outcomes will be equivalent to the current program. All updates to program will be included in the future edition of the VCAA Bulletin.

More information on the content of this program will be given at the compulsory orientation evening.

PATHWAYS

This program aims to provide specific skills and knowledge required for an assistant level employee at an aquatic centre or gymnasium/dry area fitness centre.

- Certificate III and IV in Community Recreation
- Certificate III and IV in Sport (Officiating, Coaching, Trainer)
- Diploma of Community Recreation or Sport and Recreation or Sport Coaching
- University - Human Movement, Sports Administration, Fitness Leadership, Outdoor Recreation, Physical Education
- Teaching

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Coach
- Sportsperson
- Aerobics/Fitness Instructor
- Exercise Physiology
- Personal Trainer
- Ranger
- Recreation Officer
- Community Sports Manager
- Leisure/Recreation Officer
- Sports Massage/Trainer
- Physiotherapist
- Dietitian
- Sports Psychologist
- Sports Development & Promotion

Orientation evening for this course will be held at Bayswater Secondary College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

CHC20108 CERTIFICATE II IN COMMUNITY SERVICES WORK

COURSE AIMS

This program provides entry – level training for prospective applicants who may enter a wide variety of careers in the highly diverse area of Community Services. Further studies and careers are available in fields such as: Nursing, Disability Studies, Youth Work, Occupational Therapy, Psychology, Aged Care, Child Protection, and Children’s Services.

Students will have the opportunity to select from two streams:

1. Community Work
2. Children’s Services

CLUSTER PROVIDER

Box Hill TAFE
Fairhills High

DAY & TIME

Box Hill TAFE

Units 1 & 2 Wednesday 1.30pm – 4.30pm
Units 3 & 4 Wednesday 1.30pm – 4.30pm

Fairhills High

Units 1 & 2 Wednesday 1.30pm – 4.30pm

NUMBER OF STUDENT PLACES

50 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the Industry and Work Related Strands.

VCE: Students who undertake a qualification from the VCE VET Community Services program will be eligible for up to five units of credit towards their VCE: up to three units at Units 1 and 2, and a Units 3 and 4 sequence.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

Students will be required to undertake 160 hours of which at least half (80 hours) must be in the first year.

ADDITIONAL REQUIREMENTS/INFORMATION

Students will be required to complete the compulsory Units 1 & 2 First Aid module (HLTFA301B Apply First Aid) via on-line theory work in their own time and attend a one day practical session during the Term 1 or Term 2 school holidays.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies to be covered include:

- Undertake work in the Community Services Industry
- Process and provide information
- Communicate appropriately with clients and colleagues
- Participate in networks

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies to be covered include:

- Implement a community development strategy
- Operate under a casework framework
- Advocate for clients
- Support group activities
- Support the development of children in the service.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III/IV in Community Services in the following streams:

- | | |
|----------------------------|--|
| • Aged Care Work | • Children’s Services |
| • Community Work | • Disability Work |
| • Alcohol & Other Drugs | • Mental Health Work (non clinical) |
| • Child Protection/Justice | • Youth Diploma in Community Services |
| • Statutory Supervision | • Advanced Diploma in Community Services |

POSSIBLE FUTURE CAREER OPPORTUNITIES

- | | |
|-----------------------|------------------|
| • Social Worker | • Youth Worker |
| • Nurse | • Sociologist |
| • Aged Care Attendant | • Psychologist |
| • Health Care Nurse | • Welfare Worker |
| • Childcare Assistant | • Nutritionist |
| • Nanny | • Counselor |

Venue and time for Community Services Orientation evening to be confirmed. Attendance is compulsory.

21583VIC CERTIFICATE II IN ELECTROTECHNOLOGY – SHARED TECHNOLOGY

COURSE AIMS

Employees working in the electrotechnology industry draw their skills from across various new technologies, including the use and management of computer networks (information technology), electronics technologies and their applications. The skills set acquired can be used across a number of industries which use these shared technologies such as automotive, building and construction, electrical, engineering, IT and telecommunications.

CLUSTER PROVIDER

St Joseph’s College – Ferntree Gully

DAY & TIME

St Josephs College – Ferntree Gully

Units 1 & 2 Wednesdays 8.30am – 3.30pm
Units 3 & 4 Wednesdays 4.00pm – 8.00pm

NUMBER OF STUDENT PLACES

45 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: This program contributes to four VCE/VET units. Two at the 1 & 2 level and two at the 3 & 4 level.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

40 hours recommended

ADDITIONAL REQUIREMENTS/INFORMATION

Students will be required to attend a one week holiday block.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Set up and operate a wireless communications link, set up and test an embedded control system, construct and configure a basic robotic system and carry out a shared technology project.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Identify and select components/ accessories/ materials for electrotech work activities, apply technologies and concepts to electrotech work activities, implement a digital circuit using a programmable logic device and program a basic robotic system.

Revision to the training package will see a changed VCE VET program structure from 2011 for the first year of the program. Outcomes will be equivalent to the current program. All updates to program will be included in the future edition of the VCAA Bulletin.

More information on the content of this program will be given at the compulsory orientation evening.

PATHWAYS

The Certificate II in Electrotechnology (Shared Technology) provides a pathway into industries that are likely to combine different types of technologies. These industries include automotive, building and construction, electrical, electronics, engineering, information technology and telecommunications.

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Electrician
- Auto Electrician
- Technician
- Information Technology Technician

Orientation evening for this course will be held at St Joseph’s College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

22019VIC CERTIFICATE II IN ENGINEERING STUDIES

COURSE AIMS

This program provides entry level training for prospective applicants who may enter a wide variety of careers in the Engineering/Manufacturing Industry. The Manufacturing Industry covers a wide range of industry sectors and jobs. The industry includes everything that is made. The occupations within it include all of the people who conceive, design, and manufacture, assemble, install, repair, package and sell those products.

CLUSTER PROVIDER

Swinburne @ School-Ringwood Trade Training Facility
Box Hill TAFE

DAY & TIME

Swinburne @ School - Ringwood Trade Training Facility

Units 1 & 2 Wednesdays 8.30am – 4.00pm
Units 3 & 4 Wednesdays 8.30am – 4.00pm

Box Hill TAFE

Units 1 & 2 Wednesdays 9.00am – 3.00pm

NUMBER OF STUDENT PLACES

32 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: On completion students are eligible for four units. Two units at the unit 1 & 2 level and two units at the 3 & 4 level.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

80 hours (at least 40 in the first year).

ADDITIONAL REQUIREMENTS/ INFORMATION

Students will be required to attend a one week holiday block.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

OH&S, using computers for engineering related work activities, applying basic computational principles, basic machining, using power and hand tools and applying basic fabrication techniques.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Applying Electrotechnology principles in an engineering environment, using basic engineering concepts to plan the manufacture of engineering components, produce basic components and products using fabrication and machining, performing cutting, grinding and turning operations, producing sketches and drawings.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Engineering
Engineering Apprenticeship – Mechanical, Fabrication, Automotive or Electrical

The vast majority of job vacancies are for people who have completed a qualification of some sort, be it apprenticeship, traineeship, TAFE or University. Furthermore, relevant qualifications are regarded by the industry as the key to further career progression to most senior positions.

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Electrical Engineering
- Electrician
- Filter and Tuner
- Manufacturing Engineer
- Boiler Maker
- Metallurgical Engineer
- Toolmaker
- Mechanical Engineering
- Automotive engineering

Orientation evening for this course will be held at Ringwood Trade Training Centre on Wednesday 8th September 2010 at 7pm. Box Hill Orientation evening time and date to be confirmed. Attendance is compulsory.

21908VIC CERTIFICATE II IN EQUINE INDUSTRY

COURSE AIMS

The Certificate II in Equine Industry is an introductory course that prepares students for work in the equine industry.

CLUSTER PROVIDER

Box Hill TAFE

DAY & TIME

Wednesdays 3.00pm – 6.30pm

NUMBER OF STUDENT PLACES

20 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry and work related strands.

VCE: Students who complete Certificate II in Equine Industry will be eligible for five units credit towards their VCE: three units at the units 1 & 2 level and two units at the 3 & 4 level.

ATAR: Students wishing to receive an ATAR contribution for the units 3 and 4 sequence of VCE VET Equine Industry must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR either as one of the student's best four studies (the primary four) or as a fifth or sixth study.

WORK PLACEMENT

TBC

UNIT 1 & 2 PROGRAM CONTENT

The qualification covers units such as working in an equine organization, safe handling and daily care of horses and developing a career path in the equine industry. Elective units include horse riding and driving, preparing horses for competition, assisting in the conduct of an equine industry event, caring for mares and foals and providing advice on equine products.

UNIT 3 & 4 PROGRAM CONTENT

Units 3 & 4 incorporate core units such as carrying out horse observation, responding to equine injury and disease, equine anatomy and physiology and determining nutritional requirements for horses.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

CERTIFICATE III

Farrier
Agriculture
Turf/Horticulture
Racing Steward

CERTIFICATE IV

Horse Management
Veterinary Nursing

DIPLOMA

Equine Stud Management
Sports Marketing
Racing (Thoroughbred) Training

ADVANCED DIPLOMA/UNDERGRADUATE DEGREE

Bachelor of Equine Studies
Marketing
Business Management
Horticulture

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Jockey
- Farrier
- Thoroughbred Trainer
- Stable Hand
- Business Manager
- Veterinarian
- Racing Steward

Date and Time for the Orientation evening for this course to be confirmed. Attendance is compulsory.

FNS30104 CERTIFICATE III IN FINANCIAL SERVICES

COURSE AIMS

This course provides training and the practical skills to achieve competencies which will enhance opportunities within the Financial Services Industry whilst gaining a recognised credential to further education and training.

CLUSTER PROVIDER

Boronia Heights College

DAY & TIME

Units 1 & 2 Wednesdays 1.00pm – 5.00pm

NUMBER OF STUDENT PLACES

25 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: This program contributes to four VCE VET units. Two at the 1 & 2 level and two at the 3 & 4 level.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

5 days per year

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Communicate in the workplace, use technology, process customer complaints and maintain daily financial records.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include: Reconcile and monitor accounts receivable, prepare financial reports and identify opportunities for cross selling products and services.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Financial Services
Certificate IV in Financial Services
Diploma of Financial Services
Advanced Diploma of Financial Services
Degree in Accounting

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Book Keeper
- Accounts Clerk
- Finance Manager
- Stockbroker
- Accountant
- Investment Analyst

Orientation evening for this course will be held at Boronia Heights College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

WRH20106 CERTIFICATE II IN HAIRDRESSING

COURSE AIMS

The overall aim of this program is to provide young people with the opportunity to gain comprehensive entry level training in the Hairdressing Industry. The program covers broad based and core skills in Hairdressing Services.

CLUSTER PROVIDER

Headmasters Hairdressing Academy

DAY & TIME

Units 1 & 2 Wednesdays 9.00am – 4.00pm

NUMBER OF STUDENT PLACES

20 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: VCE credits are available through block credit.

ATAR: There is no ATAR contribution.

Please note: This is a one year program.

WORK PLACEMENT

40 hours recommended only.

ADDITIONAL REQUIREMENTS/INFORMATION

Cost includes tuition, kit and uniform.

PROGRAM CONTENT

This program includes preparing clients for salon service, maintaining equipment, performing head, neck and shoulder massage, drying hair to shape and braiding techniques

More information on the content of this program will be given at the compulsory orientation evening to be conducted in Term 4.

PATHWAYS

Certificate III in Hairdressing
Certificate IV in Hairdressing
Advanced Diploma in Hairdressing

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Certificate III in Hairdressing
- Certificate IV in Hairdressing
- Advanced Diploma in Hairdressing

Orientation evening date and time to be confirmed.

WRH20109 CERTIFICATE II IN HAIRDRESSING and WRB20304 RETAIL COSMETIC SERVICES (DUAL PROGRAM)

COURSE AIMS

The overall aim of this program is to provide young people with the opportunity to gain comprehensive entry level training in the Hairdressing and Beauty Industries. The program covers broad based and core skills in Hairdressing and Beauty Services.

CLUSTER PROVIDER

Wantirna College

DAY & TIME

Units 1 & 2 Wednesdays 1.30pm - 4.30pm

NUMBER OF STUDENT PLACES

20 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: VCE credits are available through block credit.

ATAR: There is no ATAR contribution.

Please note: This is a one year program.

WORK PLACEMENT

40 hours recommended only.

ADDITIONAL REQUIREMENTS/INFORMATION

Cost includes tuition, kit and uniform.

Please note: This is a one year program only.

PROGRAM CONTENT

This program includes preparing clients for salon service, maintaining equipment, performing head, neck and shoulder massage, dying hair to shape, braiding techniques, selling products and working effectively in retail.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Hairdressing
Certificate IV in Hairdressing
Advanced Diploma in Hairdressing
Certificate III in Beauty
Certificate IV in Beauty Therapy
Diploma of Beauty Therapy

FUTURE CAREER OPPORTUNITIES

- Hairdresser
- Retail Sales
- Salon Manager
- Beauty Therapist
- Make-Up Artist
- Aromatherapy
- Nail Technician

Orientation evening for this course will be held at Wantirna College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

RFT20103 CERTIFICATE II IN HORTICULTURE

COURSE AIMS

This program aims to train students in skills to assist in progressing to a Horticulture apprenticeship or further studies at Diploma/Degree level. The course has a landscaping focus.

CLUSTER PROVIDER

Fairhills High/Holmesglen TAFE

DAY & TIME

Units 1 - 2 Wednesdays 9.30am - 2.30pm
Units 3 - 4 Wednesdays 9.30am - 2.30pm

NUMBER OF STUDENT PLACES

20 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students who complete any of the eight RTF Certificate II in Horticulture qualifications will be eligible for up to five units credit towards their VCE: up to three units at Units 1 and 2, and a Units 3 and 4 sequence.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

40 hours recommended

ADDITIONAL REQUIREMENTS/INFORMATION

Shared delivery 18 sessions at Fairhills High and 12 sessions at Holmesglen TAFE.

PROGRAM CONTENT

Over the two years students are introduced to landscaping design and construction, have the opportunity to observe environment work practices, plant trees and shrubs, recognise plants, treat weeds, lay paving and construct walls.

Revision to the training package will see a changed VCE VET program structure from 2011 for the first year of the program. Outcomes will be equivalent to the current program. All updates to program will be included in the future edition of the VCAA Bulletin.

More information on the content of this program will be given at the compulsory orientation evening.

PATHWAYS

Certificate III in Horticulture
Certificate III in Horticulture-Landscape
Certificate III in Irrigation
Certificate IV in Conservation and Land Management
Certificate IV in Horticulture
Diploma in Horticulture
Diploma in Conservation and Land Management
Advanced Diploma in Conservation and Land Management

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Landscape Gardener
- Landscape Architect
- Horticulturalist
- Tree Surgeon
- Turf Manager

Orientation evening for this course will be held at Fairhills High School on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

SIT20207 CERTIFICATE II IN HOSPITALITY

COURSE AIMS

The program aims to provide participants with the knowledge and skills to achieve competencies that will enhance their employment prospects in the hospitality area, with specific focus on food and beverage activities (i.e. front of house)

CLUSTER PROVIDER

Aquinas College
Mater Christi College
Box Hill Senior Secondary College

DAY & TIME

Aquinas College

Units 1 & 2 Wednesdays 1.30pm – 5.30pm
Units 3 & 4 Wednesdays 1.30pm – 5.30pm

Mater Christi College

Units 1 & 2 Wednesdays 1.50pm – 5.50pm
Units 3 & 4 Wednesdays 1.50pm – 5.50pm

Box Hill Senior Secondary College

Units 1 & 2 Day & Time TBC

NUMBER OF STUDENT PLACES

50 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the Industry and Work Related Strands.

VCE: Students who complete Certificate II in Hospitality and selected units of competence from Certificate III in Hospitality will be eligible for up to five units of credit: three at Units 1 and 2 level and two at Units 3 and 4 level.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

Students will be required to undertake a minimum 40 hour placement in the first year and a minimum 40 hours in the second year.

UNIT 1 & 2 PROGRAM CONTENT

Competencies covered in the first year include:

Developing and updating hospitality industry knowledge, applying hospitality skills in the workplace, serving food and beverages to customers, organising and preparing food.

UNIT 3 & 4 PROGRAM CONTENT

Competencies covered in the second year include:

Providing food and beverage service, preparing and serving non-alcoholic beverages, providing a link between kitchen and service areas, develop and update food and beverage knowledge and prepare and serve espresso coffee.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Hospitality
Certificate IV in Hospitality
Diploma of Hospitality (Management)
Advanced Diploma of Hospitality (Management)
Bachelor of Applied Science (Hospitality Management)

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Promotions Director
- Event Manager
- Waiter/Barman
- Hotel/Resort Manager
- Front of House Manager
- Steward/Hostess
- Housekeeping
- Tourism Manager

Orientation evening for this course will be held at Aquinas College, Mater Christi College and Box Hill Senior Secondary College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

SIT20307 CERTIFICATE II IN HOSPITALITY (KITCHEN OPERATIONS)

COURSE AIMS

This certificate provides students with an overview of the hospitality industry. It provides students with the skills and knowledge to be competent in a range of kitchen functions and activities (i.e. back of house).

CLUSTER PROVIDER

Aquinas College
Doncaster Secondary College
Box Hill Senior Secondary College
Wantirna College

DAY & TIME

Aquinas College

Units 1 & 2 Wednesdays 1.30pm – 5.30pm
Units 3 & 4 Wednesdays 1.30pm – 5.30pm

Doncaster Secondary College

Units 1 & 2 Wednesdays 1.40pm – 5.30pm
Units 3 & 4 Tuesday 1.40pm – 6.30pm

Box Hill Senior Secondary College

Units 1 & 2 Day and Time TBC
Units 3 & 4 Day and Time TBC

Wantirna College

Units 1 & 2 Wednesdays 1.30pm – 5.30pm

NUMBER OF STUDENT PLACES

80 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the Industry and Work Related strands.

VCE: This program contributes to four VCE/VET units. Two at the 1 & 2 level and two at the 3 & 4 level.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

Students will be required to undertake a minimum 40 hour placement in the first year and a minimum 40 hours in the second year.

ADDITIONAL INFORMATION/REQUIREMENTS

A chef's uniform will be required.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Develop and update hospitality industry knowledge, use basic methods of cookery, organise and prepare food, present food and clean and maintain premises.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Prepare appetisers and salads, prepare stocks, sauces and soups, prepare hot and cold desserts and select, prepare and cook poultry.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Hospitality
Certificate IV in Hospitality
Diploma of Hospitality (Management)
Advanced Diploma of Hospitality (Management)
Bachelor of Applied Science (Hospitality Management)

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Chef
- Cook
- Food Production
- Catering Manager
- Promotions Director
- Event Manager
- Kitchen Hand
- Waiter/Barman
- Hotel/Resort Manager
- Front of House Manager
- Steward/Hostess
- Housekeeping
- Tourism Manager

Orientation evening for this course will be held at Aquinas College, Doncaster College, Box Hill Senior Secondary College and Wantirna College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

ICA30105 CERTIFICATE III IN INFORMATION TECHNOLOGY

COURSE AIMS

The competencies for completion of Certificate III in Information Technology are designed to equip students with the foundation skills and knowledge they need to function effectively in the IT environment in the workplace.

CLUSTER PROVIDER

East Doncaster Secondary College
Fairhills High School
Mount Waverley Secondary College
Forest Hill College

DAY & TIME

East Doncaster Secondary College

Units 1 & 2 Wednesdays 1.30pm – 4.30pm TBC
Units 3 & 4 Wednesdays 1.30pm – 4.30pm TBC

Fairhills High School

Units 1 & 2 Wednesdays 1.30pm – 4.30pm

Mount Waverley Secondary College

Units 1 & 2 Wednesdays 1.30pm – 4.30pm

Forest Hill College

Units 1 & 2 Wednesdays 3.30pm – 8.30pm
Units 1 & 2 Wednesdays 3.30pm – 8.30pm

NUMBER OF STUDENT PLACES

60 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students will be eligible for up to four units towards satisfactory completion of their VCE: two units at Units 1 and 2, and a Units 3 and 4 sequence.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

40 hours recommended only.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Designing organisational documents using computer packages, integrating computer packages, working effectively in an IT environment, installing software applications, apply problem solving techniques, connecting hardware peripherals, access and using the internet.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Creating user documentation, install and optimise operating system software, run diagnostic tests, provide advice to clients, use advanced features of computer applications, customise packaged software applications for clients.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate IV in Information Technology – Choosing one of three special areas:

- Technical & User Support, Software Development or Software Applications
- Diploma of Information Technology
- Degree in Information Technology

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Information Technology
- Network Manager
- Database Administrator
- Computer Programmer
- Software Testing
- Software Designer
- Data Entry Operator
- Systems Administrator

Orientation evening for this course will be held at East Doncaster Secondary College, Fairhills High School, Mount Waverley Secondary College and Forest Hill College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

MSL30109 CERTIFICATE III IN LABORATORY SKILLS

COURSE AIMS

This program aims to provide students with the knowledge and skills who want to work as laboratory assistants or laboratory attendants in the food, chemical, manufacturing, construction, materials, biological/environmental or pathology industry sectors.

You will acquire skills associated with the operation of a laboratory and associated technical tasks such as sampling and testing.

CLUSTER PROVIDER

KIOSC Trade Training Centre, Swinburne University, Wantirna

DAY & TIME

Units 1 & 2 Tuesdays and Fridays 1.45pm – 5.45pm,
Wednesdays 9.00am – 4.00pm (subject to numbers)

NUMBER OF STUDENT PLACES

15 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students who complete Certificate III in Laboratory Skills will be eligible for up to five units credit towards their VCE: three units at Units 1 and 2, and a Units 3 and 4 sequence.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Participate in laboratory workplace safety, plan and conduct laboratory field work, maintain the laboratory, receive and prepare samples for testing and obtain representative samples.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Prepare working solutions, perform microscopic examinations and capture and manage scientific images.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

Revision to the training package will see a changed VCE VET program structure from 2011 for the first year of the program. Outcomes will be equivalent to the current program. All updates to program will be included in the future edition of the VCAA Bulletin.

PATHWAYS

Certificate III in Laboratory Skills
Certificate IV in Laboratory Techniques
Diploma of Laboratory Technology
Graduate Certificate in Biotechnology Industry

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Laboratory Assistant
- Scientist
- Laboratory Technician

Orientation evening for this course will be held at KIOSC Trade Training Centre, Swinburne University, Wantirna Campus, 369 Stud Road Wantirna on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

WRB20204 CERTIFICATE II IN MAKE - UP SERVICES

COURSE AIMS

This program is an introduction to vocational training and will provide students with the basic knowledge and skill development to enhance their employment prospects and further study in the beauty industry. The Mullum Cluster providers offer the Certificate III over two years.

CLUSTER PROVIDER

Box Hill TAFE
Headmasters Advanced Academy

DAY & TIME

Box Hill TAFE
Units 1 & 2 Wednesdays 9.00am – 12.00pm

Headmasters Advanced Academy
Units 1 & 2 Wednesdays 9.00am – 4.00pm
Units 3 & 4 Wednesdays 9.00am – 4.00pm

NUMBER OF STUDENT PLACES

40 places are available in this program

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the Industry Strand of VCAL.

VCE: Block credit arrangements are available at the Unit 1 & 2 level for the certificate II program and at the Units 1 – 4 level for the Certificate III program.

ATAR: There is no ATAR contribution for the Certificate II program. For students undertaking the Certificate III program, there is no study score and therefore this Certificate, cannot contribute towards the students primary four. It can however, be counted as a 5th and 6th subject and contribute to their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

40 hours recommended.

ADDITIONAL INFORMATION/REQUIREMENTS

Cost includes tuition, kit and uniform.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Design and apply make-up, design and apply make-up for photography, apply nail art, provide manicure and pedicure.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Design and apply remedial camouflage, merchandise products and sell products and services.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Beauty
Certificate IV in Beauty Therapy
Diploma of Beauty Therapy

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Beauty Therapist
- Make-Up Artist
- Aromatherapy
- Retail Sales
- Nail Technician
- Salon Manager

Orientation evening date and time to be confirmed for both venues. Attendance is compulsory.

CUF30107 CERTIFICATE III IN MEDIA

COURSE AIMS

Students will develop skills in designing for a range of specific audiences and working with Audio, Video, Photography, Complex Graphics, Web design, Motion Graphics and 2D Animation. Successful completion of the Certificate will support students entering further studies and enhancing opportunities for other vocational and post-secondary educational pathways.

CLUSTER PROVIDER

Vermont Secondary College
Boronia Heights College
Upwey High School

DAY & TIME

Vermont Secondary College
Units 1 & 2 Wednesdays 8.30am – 1.00pm
Units 3 & 4 Wednesdays 1.30pm – 6.00pm

Boronia Heights College
Units 1 & 2 Wednesdays 1.00pm – 5.00pm

Upwey High School
Units 3 & 4 Wednesdays 1.30pm – 5.30pm

NUMBER OF STUDENT PLACES

60 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students who complete Certificate III in Media will be eligible for up to four units of credit at Units 1 and 2 level and a Units 3 and 4 sequence.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

40 hours recommended.

ADDITIONAL REQUIREMENTS/INFORMATION

Students will be required to purchase a Memory Stick. Details to be supplied at the orientation evenings.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies covered in the first year include:

Learning a variety of software skills including Photoshop, Dream weaver, Audacity and Flash. The course prepares students for the Multimedia and Media Industry. OH&S, design, creativity and workplace skills are emphasised throughout the course.

UNIT 3 & 4 PROGRAM CONTENT

Sample competencies covered in the second year include:

Designing and creating 2D digital animations, as well as writing content for a range of media. They will also author interactive sequences, prepare video assets and create visual design components.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

The general skills acquired by this course have applications across a range of traditional industry sectors, including graphic design, advertising, publishing, computing, pre-press film/video/TV production, information design, visual and performing arts. More specifically this Certificate leads on to the Advanced Diploma of Interactive Media. In addition, a range of higher education courses have been developed.

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Graphic Designer
- Media Producer
- Publisher
- Editor
- Photographer
- Screen Printer
- Multimedia Developer
- Games Developer
- Webpage Designer

Orientation evening for this course will be held at Vermont Secondary College, Boronia Heights College and Upwey High School on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

CERTIFICATE III IN MUSIC INDUSTRY

CUS20101 – Foundation - Unit 1 & 2

CUS30201 – Technical Production - Unit 3 & 4

COURSE AIMS

This program aims to provide participants with the knowledge and skill development for the achievement of competence to enhance employment prospects within the music industry, whilst providing a recognised credential; for making a more informed choice of vocational and career paths in the music industry.

CLUSTER PROVIDER

Aquinas College
Upwey High School

DAY & TIME

Aquinas College

Units 1 & 2 Wednesdays 1.30pm – 5.30pm
Units 1 & 2 Wednesdays 1.30pm – 5.30pm
Units 3 & 4 Wednesdays 1.30pm – 5.30pm
Units 3 & 4 Wednesdays 1.30pm – 5.30pm

Upwey High School

Units 1 & 2 Wednesdays 1.30pm – 5.30pm

NUMBER OF STUDENT PLACES

50 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the Industry Strand of VCAL.

VCE: Students who complete Certificate III in Music will be eligible for up to five units credit towards their VCE: up to three at Units 1 and 2, and a Units 3 and 4 sequence.

ATAR: Students wishing to receive an ATAR contribution for the Units 3 and 4 sequence must undertake scored assessment for the purposes of gaining a study score. This study score can contribute directly to the primary four or as a fifth or sixth study.

WORK PLACEMENT

Strongly recommended 20 – 40 hours spread over 2 years.

ADDITIONAL INFORMATION/REQUIREMENTS

Some providers require the students to purchase a USB memory stick. Details to be provided at compulsory orientation night.

UNITS 1 & 2 PROGRAM CONTENT

Sample competencies to be covered include:

- Develop and update music industry knowledge
- Develop music knowledge and listening skills
- Contribute creative music ideas to a project
- Lay sound tracks
- Purchase or hire equipment/supplies
- Record sound
- Transfer sound
- Use and adapt to changes in technology

UNIT 3 & 4 PROGRAM CONTENT

Some competencies to be covered include:

- Edit sound using digital systems
- Operate sound mixing console
- Operate sound reinforcement system
- Mix sound systems

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate IV in Music Industry (Technical Production)
Diploma of Music Industry (Technical Production)
Advanced Diploma of Music Industry (Technical Production)
Bachelor of Music – Technology

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Musician
- Music Technician
- Stage Producer
- Sound and Lighting Technician
- Director
- Stage Manager
- Musical Therapist
- Digital Audio Technician
- Sound Engineer
- Broadcaster

Orientation evening for this course will be held at Aquinas College and Upwey High School on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

ICP20205 CERTIFICATE II IN PRINTING AND GRAPHIC ARTS (DESKTOP PUBLISHING)

COURSE AIMS

Course aims to provide students with the practical skills and knowledge to design and produce documents using desktop publishing software.

CLUSTER PROVIDER

Mater Christi College

DAY & TIME

Mater Christi

Units 1 & 2 Wednesdays 1.50pm – 5.50pm
Units 3 & 4 Wednesdays 1.50pm – 5.50pm

NUMBER OF STUDENT PLACES

24 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students will be eligible for credit of up to six units credit towards their VCE: up to four units at Units 1 and 2 and a Units 3 and 4 sequence.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

40 hours recommended.

UNIT 1 & 2 PROGRAM CONTENT

Sample competencies to be covered include:

- Inspect quality against required standards
- Access and use the internet
- Develop a basic design concept
- Produce graphics using a graphics application

UNIT 3 & 4 PROGRAM CONTENT

The Units 3 and 4 program includes units on:

- proofing,
- editing,
- scanning,
- digitalizing
- producing interactive PDF files
- use authoring tool to create an interactive sequence.

Revision to the training package will see a changed VCE VET program structure from 2011 for the first year of the program. Outcomes will be equivalent to the current program. All updates to program will be included in the future edition of the VCAA Bulletin.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Completing the course will equip students with the skills to meet the industry demand for professionals in the print and pre-press area. Having an understanding of the design or print process opens doors in the fields of illustration, sign writing, graphic design, image manipulation, digital illustration, logo and corporate identity, brochure design, publications, press advertisements and poster displays.

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Graphic Designer
- Brochure Designer
- Sign Writer
- Logo and Corporate Identity Designer
- Poster Displays
- Press Advertisements

Orientation evening for this course will be held at Mater Christi College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

ICP20105 CERTIFICATE II IN PRINTING AND GRAPHIC ARTS (GENERAL)

COURSE AIMS

Course aims to provide students with the practical skills and knowledge to design and produce documents using desktop publishing software.

CLUSTER PROVIDER

KIOSC Trade Training Centre, Swinburne University, Wantirna

DAY & TIME

KIOSC Trade Training Centre, Swinburne University, Wantirna
Units 1 & 2 Monday and Thursdays 1.45pm -4.55pm

NUMBER OF STUDENT PLACES

16 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Students will be eligible for credit of up to six units credit towards their VCE: up to four units at Units 1 and 2 and a Units 3 and 4 sequence.

ATAR: This subject does not have a study score and therefore cannot contribute towards the student's primary four. It can however, be counted as a 5th or 6th subject and contribute towards their ATAR (10% of the average of the primary four scaled).

Please note: The student must already have English and three other fully scored VCE/VET subjects to create the primary four.

WORK PLACEMENT

40 hours recommended.

UNIT 1 & 2 PROGRAM CONTENT

Some competencies to be covered include:

- Inspect quality against required standards
- Access and use the internet
- Develop a basic design concept
- Produce graphics using a graphics application

UNIT 3 & 4 PROGRAM CONTENT

The Units 3 and 4 program includes units on:

- Scan a line image
- Produce an interactive PDF file
- Set up for basic lithographic printing
- Produce lithographic product
- Set up and produce basic single or continuous folding product.

Revision to the training package will see a changed VCE VET program structure from 2011 for the first year of the program. Outcomes will be equivalent to the current program. All updates to program will be included in the future edition of the VCAA Bulletin.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Completing the course will equip students with the skills to meet the industry demand for professionals in the print and pre-press area. Having an understanding of the design or print process opens doors in the fields of illustration, sign writing, graphic design, image manipulation, digital illustration, logo and corporate identity, brochure design, publications, press advertisements and poster displays.

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Graphic Designer
- Graphic Pre-press
- Multimedia
- Printing
- Screen Printing
- Print Finishing

Orientation evening for this course will be held at KIOSC Trade Training Centre, Swinburne University, Wantirna Campus, 369 Stud Road Wantirna on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

ICT20302 CERTIFICATE II IN TELECOMMUNICATIONS (CABLING)

COURSE AIMS

Provides training and the practical skills to achieve competencies which will enhance opportunities within the Telecommunications Industry whilst gaining a recognised credential to further education and training.

CLUSTER PROVIDER

Boronia Heights College

DAY & TIME

Units 1 & 2 Wednesdays 1.00pm - 5.00pm

NUMBER OF STUDENT PLACES

25 places are available in this program.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry Strand of VCAL.

VCE: Block credit arrangements are available at the unit 1 & 2 level for this program.

ATAR: There is no ATAR contribution.

WORK PLACEMENT

Strongly recommended 20 - 40 hours.

PROGRAM CONTENT

Students use hand and power tools, install telephone cables, cover AD/DC principles, terminate metallic conductive wires, install functional protective earthing systems and organise and monitor cables to ensure compliance with regulatory industry standards.

More information on the content of this program will be given at the compulsory orientation evening. Please note this course is subject to change.

PATHWAYS

Certificate III in Telecommunications
Certificate IV in Telecommunications
Diploma of Telecommunications Engineering
Advanced Diploma of Telecommunications Engineering
Bachelor of Engineering

POSSIBLE FUTURE CAREER OPPORTUNITIES

- Cable Joiner
- Telecommunications Technician
- Security System Installer

Orientation evening for this course will be held at Boronia Heights College on Wednesday 8th September 2010 at 7pm. Attendance is compulsory.

OUTDOOR RECREATION - WORK SKILLS PROGRAM

COURSE AIMS

This course will provide students with an introduction to what it is like to work within the outdoor recreation area.

CLUSTER PROVIDER

Box Hill TAFE

DAY & TIME

Semester 1: Wednesday
Time: 8am - 4.45pm

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry strand. Students will undertake accredited training and upon successful completion of the program will receive a Statement of attainment for those units completed.

VCE: No contribution available.

SPECIAL REQUIREMENTS

Details relating to appropriate clothing will be provided in the first class

PATHWAYS

Completing this course will provide students with a pathway to further studies in either of the fields - Outdoor Recreation or Sports development - at a diploma level.

COURSE AND MATERIAL FEE

\$300.00 - \$350.00

SAMPLE PROGRAM

- Interacting with Clients
- Providing emergency care
- Developing and enhancing a career path
- Identifying practical activities for clients

Please note: Course will proceed subject to 15 enrolments.

RETAIL - WORK SKILLS PROGRAM

COURSE AIMS

The retail program will provide you with an introduction to retail whilst developing skills to enhance your employment opportunities.

CLUSTER PROVIDER

Box Hill TAFE

DAY & TIME

Semester 1: Wednesday
Time: 8.00am - 4.45pm

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry strand. Students will undertake accredited training and upon successful completion of the program will receive a Statement of attainment for those units completed.

VCE: No contribution available.

SPECIAL REQUIREMENTS

Details relating to appropriate clothing will be provided in the first class

PATHWAYS

This course will create a pathway to further study with a range of options being opened at higher qualification levels.

COURSE AND MATERIAL FEE

\$300.00- \$350.00

SAMPLE PROGRAM

- Applying point of sale handling procedures
- Minimizing theft
- Performing stock control procedures
- Interacting with clients

Please note: Course will proceed subject to 15 enrolments.

HOSPITALITY - EVENTS MANAGEMENT - WORK SKILLS PROGRAM

COURSE AIMS

This course enables students to develop a wide range of skills and knowledge required to plan and organize a variety of in house functions and events.

CLUSTER PROVIDER

Box Hill TAFE

DAY & TIME

Semester 2:
Time: 9.00am – 5.00pm

NUMBER OF STUDENT PLACES

20 places per program are available for Theatre and Solar Car.
15 places are available in Computer Game Design.

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry strand. Students will undertake accredited training and upon successful completion of the program will receive a Statement of attainment for those units completed.

VCE: No contribution available.

SPECIAL REQUIREMENTS

Students will be required to wear suitable footwear and dress neatly.

PATHWAYS

Completion of this program will assist students in making an informed decision about whether to seek a job in the Hospitality industry or to continue on with their studies to gain a formal qualification in the Hospitality Industry.

COURSE AND MATERIAL FEE

\$370.00- \$420.00

SAMPLE PROGRAM

- Organise in house events or functions
- Develop event concepts
- Select venues and sites

Please note: Course will proceed subject to 15 enrolments.

ROBOTICS - WORK SKILLS PROGRAM

COURSE AIMS

This course will provide students with an interest in computers and new technologies a program they will enjoy. Not only will they pull apart a PC and learn about what lives under the hood, they will also get hands on experience with the latest technologies.

CLUSTER PROVIDER

Box Hill TAFE

DAY & TIME

Semester 2: Wednesday
Time: 9am to 4pm

CONTRIBUTION TO VCAL/VCE

VCAL: This program contributes to the industry strand. Students will undertake accredited training and upon successful completion of the program will receive a Statement of attainment for those units completed.

VCE: No contribution available.

SPECIAL REQUIREMENTS

Appropriate clothing for workshop type activities.
Non slip footwear (no open toe).

PATHWAYS

Completion of this program will assist the student in understanding what robotics or shared technologies are about, enabling them to make an informed decision about whether to continue further studies in these industries.

COURSE AND MATERIAL FEE

\$300.00- \$350.00

SAMPLE PROGRAM

- Electronics workshop
- Building a basic robotics system
- Sustainable energy systems

Please note: Course will proceed subject to 15 enrolments.

2011 VET / WORK SKILLS STUDENT ENROLMENT FORM

HOW TO APPLY

1. Submit this form to your Careers/VET Coordinator by the due date indicated below
2. Go to the Mullum Cluster website <http://www.mullumcluster.vic.edu.au/> and click on the VET enrolment link and submit an application online
3. Attend the compulsory orientation evening
4. Pay any costs by Term 4, 2010

PART 1 - STUDENT DETAILS (PLEASE PRINT CLEARLY USING BLOCK LETTERS)

Surname: _____

Given Name: _____

Year Level in 2011: _____ VCE or VCAL Student: _____

Name of School enrolled at: _____

Home Address: _____

_____ Post Code: _____

Home Telephone: _____ Students Mobile: _____

Female Male Date of Birth: _____

Are you an ESL Student? Yes No Are you an Aboriginal? Yes No

Do you have any disabilities/ known allergies? Yes No

If yes please specify (especially if you routinely carry medication): _____

PART 2 - COURSE DETAILS

I wish to apply for administration to (provide the full course name and venue):

Please tick: Units 1 & 2 or Units 3 & 4

PART 3 - PARENT'S ENDORSEMENT

I/ We have read and understood the information regarding our child's application for a Mullum Cluster VET program in 2011 and agree to his/her application.

Parent's Name: _____

Parent's Signature: _____ Date: _____

PART 4 - VET COORDINATORS ENDORSEMENT

Your School's VET Coordinator must endorse that you are deemed suitable for the program.

'I endorse that the above named student has undertaken course/career counseling and is deemed suitable'

Teachers Signature: _____ Date: _____

Due date to lodge application: _____

